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| --- | --- | --- | --- | --- |
| Los Angeles | (213) | 250-1111 | * Fax (213) | 250-1197 |
| Direct line to legal | (213) | 250-9111 | * Fax (213) | 250-1197 |
| Los Angeles (West) | (310) | 277-9111 | * Fax (310) | 277-9153 |
| Direct line to legal | (310) | 277-7101 | * Fax (310) | 277-9153 |
| Inland Empire | (951) | 779-1110 | * Fax (951) | 779-0100 |
| San Diego | (619) | 231-9111 | * Fax (619) | 231-1361 |
| San Francisco | (415) | 626-3111 | * Fax (415) | 626-1331 |
| Santa Ana | (714) | 541-1110 | * Fax (714) | 541-8182 |
| Sacramento | (916) | 444-5111 | * Fax (916) | 443-3111 |
| Las Vegas | (702) | 671-4002 | * Fax (702) | 366-0768 |
| Phoenix | (602) | 248-9700 | * Fax (602) | 248-9727 |

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| **COURT FILING /  COURT RESEARCH FORM** | web address: [www.firstlegal.com](http://www.firstlegal.com) | | | CONTROL NO. | | | DATE: |
| FIRM  NAME:  PHONE:  FAX:  ATTY / SECRETARY: EXT: | | | DESTINATION / COURT: | | | | |
| DOCUMENTS | | | | |
| CASE NO: | | |
| CLIENT MATTER / ATTY. CODE: | | | CLAIM NO: | | | | |
| SHORT TITLE OF CASE: | | | HEARING  SET FOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEPT/DIV \_\_\_\_\_\_\_\_\_\_ | | | | |
| SELF ADDRESSED STAMPED FEE  ENVELOPE (S) ATTACHED ATTACHED: $ | | | | |
| **PLEASE NOTE ANY SPECIFIC OR TIMELY FILING REQUIREMENTS** | | | | | | | |
| **COURT RESEARCH** | | **ON DEMAND FILINGS** | | | | **COURT RUN** | |
| ASAP RESEARCH  (Immediate)  SAME DAY RESEARCH (Allow full day to obtain)  NEXT DAY RESEARCH (Allow two days to obtain) | | SPEC FILE RUSH FILE  (Immediate) (Within 2 hours)  ASAP FILE REG FILE  (Within 1 hour) (Within 4 hours) | | | | SAMEDAY (Filings Only)\*  NEXTDAY (Filings Only)\*  \*Per Agreement | |
| FILE ISSUE SUBMIT  RESEARCH CERTIFIED FORM  COPY REQUEST COPY REQUEST | | | | |  | | |
| OTHER: | | |
| Completed by: | | |
| SPECIAL INSTRUCTIONS:  First Appearance Fee Paid On: On Behalf of In the amount of $ Approved by: | | | | | | | |

LIABILITY FOR LOSS OR DAMAGE TO ITEMS LIMITED TO $250.00